

# PATRIOT PARK METROPOLITAN DISTRICT NO. 1

121 S. Tejon St., Suite 1100  
Colorado Springs, Colorado 80903  
719-635-0330  
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## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Wednesday, November 13, 2024

**TIME:** 12:30 p.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTkyZGY4OWltOWUzNS00ZTk1LWFkZmEtYTYzY2Y1MmZhNmEw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22294eff39-c7d0-48c1-bc01-2bf9670aa52a%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTkyZGY4OWltOWUzNS00ZTk1LWFkZmEtYTYzY2Y1MmZhNmEw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22294eff39-c7d0-48c1-bc01-2bf9670aa52a%22%7d)

ID: 275 835 589 839 Passcode: j7qTK7

To attend via telephone, dial 612-213-1012 and enter Conference ID: 996 941 047#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Sam Cameron	President	May, 2025
Cheryl Flynn	Treasurer	May, 2027
Kevin Butcher	Assistant Secretary	May, 2025
Thomas (Will) James	Assistant Secretary	May, 2025
Nicholas Sommariva	Assistant Secretary	May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the September 11, 2024, regular board meeting (enclosure).
- F. Consider adoption of the Resolution Regarding 2025 Annual Administrative Matters (enclosure).

## **II. FINANCIAL MATTERS**

- A. Review and ratify approval of previous claims (enclosure).
- B. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget, if necessary. Consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and to Set Mill Levies (enclosures).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties. Authorize Board member to sign Mill Levy Certification. Self-Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions. Authorize Board member to sign Mill Levy Certification.
- F. Ratification of preparation and filing of the 2023 Audit Exemption (enclosure).

## **III. LEGAL MATTERS**

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), providing notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure).
- B. Review and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

## **IV. ENGINEERING MATTERS**

### **V. MANAGER MATTERS**

- A. Covenant Enforcement Update.
- B. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- C. Consider approval of Workers Compensation Exclusion Resolution (enclosure).
- D. Ratify approval of the 2025 Snow Agreement with BrightView Landscape Services, Inc. (enclosure).
- E. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2025 (enclosure).
- C. Discussion regarding website accessibility:

- a. Designate website compliance coordinator.
- b. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal.
- c. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).
- d. Acknowledge responsibility of Patriot Park MD No. 1 to meet ADA compliance matters on the shared website.

**VI. OTHER BUSINESS**

**VII. ADJOURNMENT**